



Dear Parents

Production and rehearsal arrangements

I am writing to outline our preparation plans for our annual whole school production rehearsal on Tuesday 3 July and the two shows on Thursday 5 July.

Rehearsal Day - Tuesday 3 July

During the day all children will spend time rehearsing at The Royal Spa Centre Theatre, Leamington Spa, CV32 4HN. This will be followed by a full dress rehearsal for the whole school starting at **6.00pm**.

We are asking the parents of all **children in Junior 5 and the Junior 6 pupils with roles in 'My Fair Lady'** (please contact Miss Kefalas if you are unsure) to take their child directly to the Spa Centre on the morning of 3 July by 9.00am. Please indicate your response on the consent form.

All remaining pupils will be transported from school by coach or minibus at various times throughout the day. Once children have arrived at the Theatre, they will remain there until after the dress rehearsal. The children are asked to bring a snack and drink along with them; preferably water (no chocolate, yoghurts or sticky snacks please). If your child normally has a school lunch, a packed lunch will be provided for them. **All** children will be given a hot tea at the theatre; please indicate any special dietary requirements on the consent form.

Children will be ready to be collected from the Spa Centre at the following times:

6.40pm Reception & Junior 4
7.10pm Junior 1, 2 & 3
7.30pm Junior 5 & 6

Children will go home in costume from the dress rehearsal on this day and they need to arrive at the Theatre dressed in their costume on the afternoon of the actual production (Thursday 5 July).

Production Day – Thursday 5 July

We will start our car line early, at 2.00pm on production day. The timetable will run as follows:

2.00pm Reception, Junior 1 & 2 (with no older siblings)
2.10pm Reception, Junior 1 & 2 (with older siblings)
2.20pm Junior 3 & 4 and older siblings
2.30pm Junior 5 & 6

Senior School (11-18 years) at Princethorpe College

Junior School (4-11 years) at Crescent School

Junior School and Little Crackers Nursery (2-11 years) at Crackley Hall



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School will remain open, with an after care facility, until 4.00pm. This can be booked in the usual way should you require it.

On the Thursday afternoon, children must be **at the Spa Centre Theatre for 5.00pm.** Please do not arrive early as the staff will be busy and will not be able to supervise. The first performance will start at 6.00pm and should be completed by approximately 7.15pm. There will be a short intermission before the second performance begins at 7.45pm. We expect the evening to finish by approximately 9.00pm.

Collection times will be from the Cinema Door and staggered follows:

8.15pm Reception & Junior 4

8.45pm Junior 1, 2 & 3

9.00pm Junior 5 & 6

If you wish to stay on the premises during the performance which you are not watching, there is plenty of space to sit and relax with a drink. Alternatively, there are several places to eat in Leamington town centre just a few minutes walk away.

At the end of the evening, we ask parents to vacate the auditorium and wait for your children who will be handed to you after they have collected all their possessions. I look forward to seeing you at one of the shows very soon.

Yours sincerely



Robert Duigan
Headmaster
